

MAKEUP WORK

Students must demonstrate the initiative to make up work missed due to absences. For every one day of absence incurred, students will have two days to make up work, take assessments, or submit major assignments. This time begins immediately upon the student's return.

Note: If a student is tardy or dismissed early on the day an assignment is due or an assessment is administered, he/she must see the teacher that same day to hand in the work and either take the assessments or make an appointment for a makeup assessment. Failure to do so will result in a grade of zero for the assignment or test missed. Teachers will be notified by the Vice Principal or Supervisor of Students that the student was sent home in the case of an emergency.

Makeup work due to extended absences will be handled by the teacher, student, and/or counselor/case manager.

Students suspended from school are expected to complete/make up all class work, assignments, and assessments given during the period of suspension. Students will be permitted two days for every one day of suspension to make up work. This time begins immediately upon the student's return. Students are encouraged to e-mail their teachers for classroom/homework assignments and to visit teacher/class websites to stay updated.